

From: GSE-Courses <Courses@gse.harvard.edu>
Sent: Friday, January 19, 2024 5:02 PM
Cc: Sahagun, Miguel A <miguel_sahagun@gse.harvard.edu>
Subject: Spring 2024 Room Assignments



Office of the Registrar

Hello HGSE Faculty,

I hope this email finds you well, I'm pleased to share that we have finalized assigning room locations for your Spring 2024 course(s). Please visit your "My Courses" section in My.Harvard for your assigned room location. Please note that room assignments may change based on need if it is determined that the room will be better suited for another course. All requests for reassignment will be fulfilled starting Monday, January 22nd. If you are teaching a Monday course and require immediate assistance, please email courses@gse.harvard.edu.

Thank you and have a wonderful weekend!
All the Best,

Jill Hennessey

Academic Planning Team | Office of the Registrar | Harvard Graduate School of Education | Longfellow Hall
13 Appian Way | Cambridge MA 02138 | registrar.gse.harvard.edu

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From: GSE-Courses <Courses@gse.harvard.edu>
Sent: Friday, January 19, 2024 5:07 PM
Cc: Sahagun, Miguel A <miguel_sahagun@gse.harvard.edu>
Subject: Spring 2024 Room Assignments, Monday Classes



Hello HGSE Faculty,

You have received the general notification that was sent to all faculty regarding Spring 2024 room assignments. This email is separate and directly to instructors teaching Monday classes.

If you need to request a change of your assigned room, please let us know as soon as possible. We will be monitoring the courses@gse.harvard.edu account for Monday courses requests until 12:00pm tomorrow, Saturday, 20th . After this time all requests will not be viewed until Monday 1/22.

If you are viewing this email on Sunday 1/21 and this is an emergency, please email courses@gse.harvard.edu and cc Miguel Sahagun.

If you have any questions, please let us know, thank you!

All the Best,

Jill Hennessey

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