

From: Sahagun, Miguel A <miguel_sahagun@gse.harvard.edu>
Sent: Tuesday, January 9, 2024 1:16 PM
Subject: OEL - Spring Registration Updates



OFFICE OF THE REGISTRAR

Dear HGSE OEL Students,

I hope this email finds you well. On behalf of the Office of the Registrar, I extend my best wishes to you as we approach the beginning of Spring Semester 2024. I hope you are looking forward to the upcoming Registration events!

The topics covered in this email include:

- **HGSE Courses**
- **Enrollment Overview**
- **Course previews**
- **My.harvard Check-in**
- **Lottery-Based Enrollment**
- **Important dates and deadlines**

HGSE Courses

Courses offered during the Spring Semester 2024 are viewable in [My.harvard](#). Please be aware that additions and changes will be made right up until the time of course enrollment. For that reason, it is a good idea to check the listing frequently. You can also find any course updates by visiting our [Course Catalog Updates page](#).

Enrollment Overview

Course enrollment is split into three primary phases:

- **Pre-Enrollment:** Wednesday, January 10 – Tuesday, January 17 (Lottery-based enrollment ranking and placement; Add courses to your Crimson Cart)
- **Open-Enrollment Period:** Thursday, January 18 – Friday, January 19 at 3:00pm ET (Enroll in open-enrollment courses; Enroll in instructor permission courses; Modify enrollments for lottery-based courses; Join waitlists for lottery-based courses that are full). After January 19, all courses require instructor approval
- **Add/Drop/grade option change deadline:** Monday, February 5 at 11:59PM ET (**Spring Full Term & Spring 1 Modules**)

Please [visit our Spring Term Registration 2024 page](#) for detailed information of the course enrollment process and deadlines.

Course Previews

Students will have an opportunity to preview HGSE classes in advance of course enrollment:

- By viewing 8-10-minute pre-recorded videos created by the course instructors and posted to their (Canvas) course websites. These videos will be made available to students on **Friday, January 12.**

My.Harvard Check-In

Check-In in my.Harvard will begin on Wednesday, January 10 (at 12:01 a.m. ET). You will be able to complete the check-in process by following [these steps](#). The deadline to check-in in [my.Harvard](#) is Friday, January 19. After January 20, students will be allowed to do late check-in through Monday, February 6, at which time check-in will close. **All students are required to check-in for the spring semester.** When you have completed the Check-in process, you will be able to move forward to enroll in classes.

Lottery-Based Enrollment (2nd Year students)

The Spring Semester lottery-based enrollment for HGSE courses **will open** in my.Harvard on **Wednesday, January 10 at 12:01am ET**, and will remain so **until Wednesday, January 17 when it will close at 2:00pm ET**. You will find the [lottery-based preferences \(rank your choices\) page in my.Harvard](#). While the lottery is open, you will be able to add, delete, or change your course ranked choices. The results of the lottery-based enrollment will be posted in my.Harvard on Wednesday, January 17 in the evening (no later than 11:59pm). You will receive an email communication once it has been completed.

Please visit [our Lottery Based Enrollment](#) page for detailed information of the lottery process and deadlines.

Important Dates and Deadlines

Please continue to check our [Academic Calendar](#) for important dates and updates.

- **Wednesday, January 10, 2024:** Add courses to your Crimson Cart Opens
- **Wednesday, January 10, 2024:** Lottery-based Enrollment Opens (rank your choices)
- **Wednesday, January 17, 2024, 2pm ET:** Lottery-based Enrollment deadline (closes at 2pm ET)
- **Thursday, January 18, 2024, 12:01am ET:** Open enrollment begins
- **Friday, January 19, 2024, 3:00pm ET:** Check-In and HGSE Course Enrollment deadline.
- **Monday, January 22, 2024:** HGSE Spring courses begin
- **Monday February 5, 2024:** Add/Drop/Change Deadline for Spring Full Term and Spring 1 classes

Contact Us

If you have any questions, please contact us at registrar@gse.harvard.edu.

Regards,

Miguel Sahagún, Ph.D. | Assistant Dean of Enrollment Services and Registrar of the Harvard Graduate School of Education

Harvard University | Longfellow Hall | 13 Appian Way | Cambridge MA 02138 | registrar.gse.harvard.edu | he
him his | Hablo español

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