HARVARD | Office of the Registrar
GRADUATE SCHOOL OF EDUCATION

Dear HGSE Students,

I hope you are doing well and are ready for our HGSE J-Term Open Enrollment! As a reminder, Open Enrollment opens in a matter of hours, on Wednesday, November 15 at 12:01am ET! I am writing to share important information about the lottery-based enrollment process.
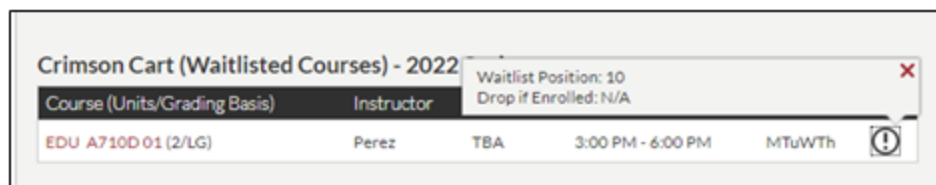
Please note that January Term credits do not count against Spring Term credit maximums for part-time and full-time students. Students may take a 2 or 4 credit course in January Term, and **these credits will not reduce their maximum available credits in Spring 2024.**

We have now completed running the lottery-based process in my.harvard. If you participated in the lottery event, please login to my.harvard and go to your Home page to see the results. Please note that if your course preference(s) was selected, you were automatically enrolled in the course(s), and no further action is needed from you. Also, if you were not enrolled in a course, please check your home page, as you might have been waitlisted in some of your ranked courses.

As a reminder, enrollment and registration holds were ignored for the lottery-based enrollment event to provide students with maximum flexibility; however, you have until 12:00pm ET on Friday, December 1st to clear your holds or lottery-based enrollments will be dropped (and cannot be reinstated).

Lottery-based enrollment FAQs

What if I was put on a waitlist for one or more courses? You will be able to see your waitlist ranking number for each course by logging into your my.harvard home page.

Crimson Cart (Waitlisted Courses) - 2022			Waitlist Position: 10 Drop if Enrolled: N/A			✕
Course (Units/Grading Basis)	Instructor					
EDU A710D 01 (2/LG)	Perez	TBA	3:00 PM - 6:00 PM	MTuWTh	⚠	

If you are next in line on the waitlist for a course, you do not need to take further action, you will be automatically enrolled once a seat opens if you don't have a time conflict or go over the

4-credits max limit for J-Term. There is no way for students or instructors to change an individual's order on the waitlist.

IMPORTANT: If the system detects that the waitlisted course will cause a conflict with your schedule, you may be given the option to Drop If Enrolled.

- The Drop If Enrolled feature gives you the opportunity to identify a class to automatically drop if you gain entrance into the waitlisted class.
- Conflicts that trigger the Drop If Enrolled option are (1) a time conflict or (2) if you are already enrolled in a full course load and acceptance into the waitlisted class will put you above the max credit capacity limit of 4 credits for J-Term.
- You can set/edit your Drop If Enrolled preference at any time. **NOTE: Failure to define your Drop If Enrolled preference will result in being skipped during the waitlist clearance process if a conflict remains in effect when the system attempts to enroll you. However, you will not lose your place in the waitlist line; you will continue to be next in line.**

What if I missed the lottery-based enrollment event? Students who missed the HGSE lottery-based enrollment event can still search for these courses in Course Search in my.harvard. Some courses in the lottery-based enrollment event may still have open seats or waitlists available. Please follow these instructions to be added to a course waitlist.

What if I no longer want to take a course that I was admitted to in the lottery? Starting Wednesday, November 15, (as soon as tonight at 12:01am ET), please login to my.harvard and drop any course you have been enrolled in up until the add/drop deadline. **We urge you to drop courses you do not plan to take as soon as possible so that other students on the waitlist can take your vacated spot.**

What if I no longer want to be on the waitlist for a course? You can login to my.harvard and remove yourself from the waitlist. Please note that, if a spot opens up in your waitlisted course, you will be automatically enrolled if you are next in line in the waitlist. **We encourage you to remove yourself as soon as possible if you are not intending to enroll in your waitlisted course.**

How does this affect instructor-permission courses or open-enrollment courses? The lottery-based enrollment only affects enrollments in lottery courses. Teaching teams for instructor-permission courses at HGSE will admit, decline, or waitlist you through their own procedures, as indicated on the course's Canvas site. Open-enrollment courses at HGSE can be added or removed beginning at 12:01am ET tonight (the start of Wednesday, November 15).

Important January Term 2024 Dates and Deadlines:

Please continue to check our Academic Calendar for important dates and updates.

- **Tuesday, November 14, after 3:00pm ET: Lottery-based Enrollment results** announced for residential classes
- **Wednesday, November 15, 12:01am ET**: **January Term open enrollment begins**. Please start enrolling in courses that are in your Crimson Cart. This includes instructor permissions approved petitions. Any enrollment and registrations holds at this point will prevent enrollment.
- **Friday, December 1, 11:59pm ET**: **January Term course enrollment deadline**. All courses will require instructor consent after this deadline.

J-Term Courses

You can search for J-Term courses by going to the Browse Courses section in my.Harvard and clicking on "Graduate School of Education"

Contact Us

If you have any questions, please contact us at registrar@gse.harvard.edu.

Cordially,
Milton

Milton Pesantez | Assistant Registrar | Harvard Graduate School of Education

registrar.gse.harvard.edu | He/Him