From: Sahagun, Miguel A <miguel\_sahagun@gse.harvard.edu>

**Sent:** Friday, September 1, 2023 1:03 PM **Subject:** HGSE Fall Registration Deadline



# Office of the Registrar

## **Dear HGSE Students,**

I hope you are doing well and are ready to start classes next week! As a reminder, Monday is a University Holiday: Labor Day and the university is closed. A copy of this communication will be uploaded to our "Communications to HGSE Students" page. The Registrar team is available to assist you if you encounter any roadblocks or have any questions; please visit our website for in-person and virtual hours or email us at registrar@gse.harvard.edu.

# The topics covered in this email include:

- · Fall Registration Deadline
- · Registration and Course Credit Policies
- · Credit limit
- Approved Class Permissions
- Concentration Declaration Deadline

# **Fall Registration Deadline**

As a reminder, today, Friday, September 1<sup>st</sup> at 3pm is HGSE registration deadline. After this deadline, all courses will require instructor consent.

Please visit our <u>Fall Registration 2023</u> page for detailed information of the course enrollment process and deadlines. Please note that HGSE add/drop deadline for Fall full term and Fall 1 modules courses is Monday, September 18<sup>th</sup>; after this deadline, courses may no longer be added. (The add/drop deadline for HGSE Fall 2 module courses is Wednesday, October 25th.)

# **Registration and Course Credit Policies**

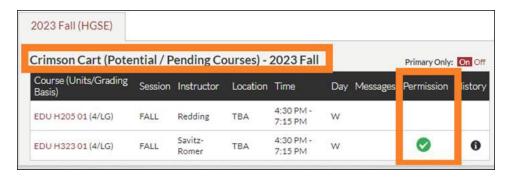
<u>Please visit our Registration and Course Credit Policies website.</u> We have created a document with important information and academic policies you need to know about when registering for courses.

#### **Credit Limit**

**Full-time students** must register for a minimum of 12 credits and a maximum of 20 credits per semester (Fall full term, Fall 1 & Fall 2 modules). **Part-time students** must register for a minimum of 6 credits and a maximum of 10 credits per semester (Fall full term, Fall 1 & Fall 2 modules). Please note that credits taken towards your Program Core Experience (Ed.M. students) count towards the minimum and maximum credits per semester.

# **Approved Class Permission – Take Action!**

When your petition is approved, **do not forget to enroll in the course**! Please note that this only applies to "Open Enrollment" and "Instructor Permission" courses. For Lottery-based enrollment courses, if a petition is approved, you will be added to the waitlist, if any. Make sure the course is listed under your enrolled courses in my.harvard.



#### Concentration Declaration Deadline: September 1st (Ed.M. Residential Students)

Concentrations at HGSE allow you to deepen your knowledge in a particular context or area of education through courses and co-curricular activities. If you would like to declare a Concentration, you must do so through my. Harvard by **TODAY**, **Friday**, **September 1**<sup>st</sup> **at 5 pm**. You can find more information about each Concentration, including course requirements and FAQs on the <u>Concentration</u> <u>section</u> of the Registrar's Office website. Questions can be directed to the Concentration Coordinator for each concentration.

Please click here for instructions on how to Declare a Concentration

#### **Contact Us**

If you have any questions, please contact us at registrar@gse.harvard.edu.

Thank you,

## Miguel Sahagún, Ph.D. | Registrar of the Harvard Graduate School of Education

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