From: Sahagun, Miguel A <miguel_sahagun@gse.harvard.edu>

Sent: Monday, July 17, 2023 4:47 PM

Subject: Foundations Placement and Schedule & Fall Updates



Office of the Registrar

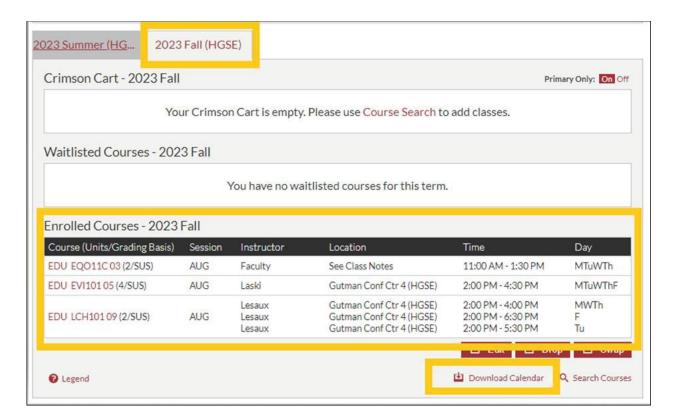
Dear HGSE Students,

The Registrar's Office has completed the process of enrolling you in the August Foundations courses. You should now see your placement in LCH101, EVI101, and EQ011 reflected in my.harvard. No further action is required on your part. The topics covered in this email include: Foundations Placement and Schedule, HGSE 2023-24 Course Catalog, Fall Term Bill, and Official Harvard Photos & ID.

If you have a question or concern that is not addressed below, we invite you to **email us** at <u>registrar@gse.harvard.edu.</u>

Foundations Placement and Schedule

To view your August courses, click on the "2023 Fall" tab in my.harvard. (August Term is officially part of the Fall Semester.) Beginning tomorrow, Tuesday, July 18 you will be able to see the instructor, specific dates, times, and room location of your section meetings by clicking on each course number. Please note that you can download your specific class schedule by clicking on the "Download Calendar" button! This will open an "ICS" file (iCalendar file) that can be added to a variety of calendar and scheduling applications such as Outlook.



Canvas sites for LCH101 and EVI101 will open on July 19 and sites for EQO11 courses will open by July 25. You can access these sites via the my.harvard "Course Search" (search for your course, then click on the "Course Site" tab in the course details pop-up) or by logging in to canvas.harvard.edu.



As a reminder, Foundations courses are required for the Ed.M. degree (students admitted in Summer 2022 onward) and students are expected to be in residence and available during the times when Foundations

courses are offered in August, **beginning on August 3**. The attendance policy for Foundations courses is described in the <u>HGSE Student Handbook</u>.

IMPORTANT NOTES

 Requests for reassignment to a different section of a Foundations course will be granted on very rare occasions, subject to availability, and only for cases in which a student has an unmovable family or work commitment that conflicts with an assigned class time.

All such requests must be made

via email to the Registrar's Office ([registrar@gse.harvard.edu]registrar@gse.harvard.edu) betw

een July 18 and July 26. Requests will not be considered before or after this period. It may take until **August 1** for the Registrar's Office to address all requests.

 Please note that enrollment and registration holds were ignored for the Foundations course registration process. HOWEVER, you have until 12:00 pm ET on Tuesday, August 1st to clear your holds, if any, or your August and Foundations courses (LCH101, EVI101, and EQO11) will be dropped from your record.

HGSE 2023-24 Course Catalog

Our apologies as we encountered a glitch in our configuration. **The course catalog will become available tomorrow, Tuesday July 18** via the "Course Search" tab inside my.Harvard. Note that course offerings are not yet complete, and details are subject to change. Additional courses will be added in the coming weeks. Please consider the following when searching our course catalog.

Important notes:

- This is an initial batch of course information with **further courses to be added and corrections to be made** over the following weeks through August.
- Course meeting times often must be revised during July and August, so some dates and times of courses will change up until the course previews and enrollment week in late August.
- Students should not yet plan on which elective courses to take. Students will have the opportunity to view course previews and consult with faculty advisors before deciding on which elective courses to take. We are making this preliminary version of the catalogue available now for browsing and initial planning.

Fall Term Bill

Please note that in order to enroll and attend in Fall term courses (including August Term), you are required to have paid your Fall term tuition and fees in full (unless you have arranged to pay according to the monthly payment plan, in which case, you are expected to have paid at least one-fourth of the current Fall charges). In addition, you are required to have paid all remaining balances on your student account, if any. You can find a student account sample and overview here.

Official Harvard Photos & ID [Action Required: Must complete by Friday July 21st, 2023]

If you are an incoming Harvard University student and have not done so already, please use the application found here to submit your photo. Your photo will be used in such places as online directories and class rosters. Please submit your photo no later than Friday, July 21st. Please note that ID cards will be distributed during our Welcome Day on Wednesday, August 2nd. Please note that if you miss the deadline or need your ID before Welcome day, you can go directly to the Campus Service Center (Smith Campus Center) and obtain your ID card.

Contact Us

If you have any questions, please contact us at registrar@gse.harvard.edu.

Sincerely,

Miguel Sahagún, Ph.D. | **Registrar of the Harvard Graduate School of Education** Harvard University | Longfellow Hall | 13 Appian Way | Cambridge MA 02138 | registrar.gse.harvard.edu | he him his | Hablo español