

## Office of the Registrar

From: GSE-Courses <Courses@gse.harvard.edu>
Sent: Wednesday, March 8, 2023 10:05 AM
Cc: Sahagun, Miguel A <miguel\_sahagun@gse.harvard.edu>
Subject: Academic Planning Email Account

Hello HGSE Faculty and Staff,

I hope you are having a good Spring Semester! We have wonderful news coming from the Office of the Registrar, and that is the creation of a new email account dedicated to academic planning!

Courses@gse.harvard.edu is an account dedicated to working on all academic planning inquiries that may come up through the year. This includes course configuration, room assignments, grading procedures, and related topics. Our goal with this new account is to better connect with the Faculty and Staff at HGSE and streamline the way in which we process requests related to courses. **Important information-** if you have questions about graduation, student enrollment, student records, or other topics related to student record management and enrollment services please still email Registrar@gse.harvard.edu. The new account is for course planning only.

As we prepare for the Spring 2023 grade rosters, the Summer Foundation Courses, and the creation of the 2023-2024 course catalog please reach out to courses@gse.harvard.edu at any time with your questions.

All the Best,

Jill Hennessey | Academic Planning Coordinator | Office of the Registrar | Harvard Graduate School of Education | Longfellow Hall 13 Appian Way | Cambridge MA 02138 | registrar.gse.harvard.edu | She/Her/Hers

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