

From: Sahagun, Miguel A <miguel_sahagun@gse.harvard.edu>
Sent: Wednesday, November 1, 2023 12:01 PM
To: Residential EdM Students
Subject: January Term Information and Timeline



Dear HGSE Students,

I hope your semester is going well! This email is intended to equip you with information and resources you will need if you are participating in the January Term. The Registrar's office team is available to assist you if you encounter any roadblocks or have any questions; [please visit our website for in-person and virtual hours](#). **Please note that the Office of the Registrar will be physically closed on Wednesday, November 8 at 1pm, through Thursday, November 9 at 5pm. However, we will be monitoring our email during this time. If you have any questions, please contact us at registrar@gse.harvard.edu.**

The topics covered in this email include:

- January Term
- January Term Course Previews
- January Term Lottery-Based Enrollment
- Important January Term Dates and Dates

January Term

Please see below for our January Term 2024 enrollment timeline. Detailed information about January Term Registration 2024 can be found in this [link](#). **Please note that January Term is optional.**

Credits for courses taken during January Term **count toward** the **spring semester minimums** and toward the **overall** degree program **minimum** and **maximum credits**. Courses taken during January Term **do not** count towards **spring semester maximum** (20 credits for full-time students and 10 credits for part-time students). **Students enrolled under the flat tuition rate may take J-Term courses at no extra charge, but they must not exceed the 56-credit maximum).**

January Term modules are intensive and require concentrated work over a brief period of time. For that reason, **students are encouraged to enroll in only one January Term module or course at a time** (including courses through cross-registration). Students may choose to enroll in more than one course during January Term only if the faculty members of the courses they plan to take allow students to take additional courses concurrently, but under no circumstances will students be permitted to miss class meetings due to a conflict of class meeting times. **Students may enroll in no more than 4 credits during January Term.**

Course Previews

Course previews at HGSE classes occur in two parts in advance of course enrollment:

1. **Course Previews, Part I:** By viewing 8-10-minute pre-recorded videos created by the course instructors and posted to their course websites. These videos will be made available to students starting on Friday, November 3.
2. **Course Previews, Part II:** By attending an **ONLINE live**, 25-minute question and answer sessions. [J-Term Q&A sessions](#) will be scheduled on **Monday, November 6th and Tuesday, November 7th**. The preview schedule is now available in [my.Harvard](#). These live sessions will also be recorded and posted to course websites. **It is highly recommended that you watch the pre-recorded videos before attending the Live Q&A sessions.**

You can search for J-Term courses and Live Q&A schedule by going to the Browse Courses section and click on “Graduate School of Education.”

Teaching/Advising **Course Search** Other Resources ▾ Quick Links ▾

Search Courses

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Cross-Registration and Enrollment Dates

Credit Conversion Cross-Registration Dates

Browse Courses

Faculty of Arts & Sciences	Graduate School of Design	Business School Doctoral
Business School MBA	Harvard Divinity School	Graduate School of Education
Harvard Kennedy School	Harvard Law School	Harvard Medical School
School of Dental Medicine	Harvard Chan School	Non-Harvard

January Term Lottery-Based Enrollment

The January Term lottery-based enrollment for HGSE **residential** courses will open in my.Harvard on **Monday, November 6th at 12:01am ET**, and will remain so until **Monday, November 13th** when it will close at **11:59pm ET**. While the lottery is open, you will be able to add, delete, or change your course ranked choices. The results of the lottery-based enrollment will be posted in my.Harvard on **Tuesday, November 14th at 3:00pm ET**. **Please note that there is only 1 Lottery-based Enrollment course offered this J-Term: A710Z.**

Please note that the lottery-based enrollment process is NOT a first-come, first-serve process. All ranked preferences will be run via an algorithm that randomizes choices and does not take time of submission into account. In other words, your ranked preferences are treated equally if submitted within the deadline.

Here are some important highlights:

- Lottery-Based Enrollment Courses: A710Z
- The limit for January Term is 4 credits.
- Each student may receive up to 4 credits and/or waitlist spots.
- **HGSE Students do not need to submit petitions for specific courses to participate.**
- Students are automatically enrolled if they receive a placement in the lottery. No further action is needed.
- These enrollments are dropped at 12:00PM EDT on Monday December 4 if registration holds have not been lifted.
- The waitlist automatically enrolls students who receive spots. Waitlist information is viewable by instructors and students in my.Harvard.
- Students may add themselves to the waitlist for full courses during add/drop.

Important January Term 2024 Dates and Deadlines:

Please continue to check our [Academic Calendar](#) for important dates and updates.

- **Monday, November 6:** January Term – Add courses to your Crimson Cart opens. This means that you can start adding courses to your Crimson Cart. This will allow you to validate and submit petitions for instructor-permission courses. Please note that you will not be able to enroll into these courses until open-enrollment: Wednesday, November 15 at 12:01am ET. Holds do not impact your ability to add courses to your Crimson Cart and submit petitions!
- **Monday, November 6 and Tuesday, November 7:** Live Course Q&A sessions (schedule will be posted to [my.Harvard](#) on Wednesday, November 1st)
- **Monday, November 6, 12:01am ET:** Lottery-based Enrollment opens for residential classes (rank your choices)
- **Monday, November 13, 11:59pm ET:** Lottery-based Enrollment closes for residential classes (deadline to rank your choices)
- **Tuesday, November 14, after 3:00pm ET:** Lottery-based Enrollment results announced for residential classes
- **Wednesday, November 15, 12:01am ET:** January Term open enrollment begins. This means that you can start enrolling in courses that are in your Crimson Cart. This includes instructor permissions approved petitions. Please note that if you have any enrollment and registrations holds at this point, it will prevent enrollment.
- **Friday, December 1, 11:59pm ET:** January Term course enrollment deadline. This means that after this deadline, all courses will require instructor consent.

Sincerely,

Miguel Sahagún, Ph.D. | Registrar of the Harvard Graduate School of Education

Harvard University | Longfellow Hall | 13 Appian Way | Cambridge MA 02138 | registrar.gse.harvard.edu | he
him his | Hablo español

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