



Office of the Registrar

Upcoming Spring Full-Term Add/Drop Deadline and Reminders

2/6/2026

Reminder

Monday, February 9: Spring Full-Term Add/Drop/Change Grading Basis Deadline

Dear HGSE Students,

I hope the start of your semester is going well! I am writing to share important reminders for the Spring Semester.

The topics covered in this email include:

- **Add/Drop/Change of Grading Basis Deadline**
- **Registration and Course Credit Policies**
- **Academic Advising Report**

The Office of the Registrar team is available to assist you if you encounter any roadblocks or have any questions; [please visit our website for office and virtual hours](#).

Best,

Miguel Sahagún, Ph.D.

Assistant Dean of Enrollment Services and Registrar of the Harvard Graduate School of Education

Add/Drop/Change of grading basis Deadline

As a reminder, the deadline to add, drop, or change the grading basis for **Spring Full Term courses is February 9 at 11:59 p.m. ET**. After this date, students may still drop a Spring Full Term course until March 23; however, the course will remain on the student's transcript with a "DRP" notation. A student may withdraw from a Spring Full Term course until the last day of classes, but the student's record will carry a "WD" notation for the course.

Registration and Course Credit Policies

These are the important academic and registration policies you need to know as we approach the add/drop deadline. Please note that the information provided here is a brief summary; for detailed explanations, refer to the [HGSE Student Handbook](#). It is your responsibility to familiarize yourself with and follow all policies and regulations outlined here, as well as any additional HGSE policies and [important deadlines](#). For questions about these policies, please email registrar@gse.harvard.edu.

- [Ed.M. Full-Time Residential Students](#)
- [Ed.M. Part-Time Residential Students](#)
- [Certificate of Advanced Study Students](#)

- [Ed.L.D. - Doctor of Education Leadership](#)
 - [OEL- Education Leadership Students](#)
-

Academic Advising Report

As the Spring semester add/drop deadline approaches, please remember to use your Academic Advising Report (AAR) in My.Harvard to track your progress toward meeting degree requirements with your advisor, program, and concentration staff.

You can [access your AAR](#) by logging in to My.Harvard. Navigate to the “My Program” tab and simply click the “Advising Report” button under the Academic Requirements section.

Important Dates and Deadlines

Please continue to check our [Academic Calendar](#) for important dates and updates.

- **Monday, February 9:** Add/Drop; Change Grading Basis Deadline for Spring full-term classes
 - **Monday, March 30:** Add/Drop; Change Grading Basis Deadline for Spring 2 classes
-

Contact Us

- **Email:** Registrar@gse.harvard.edu
 - **Phone Number:** 617-384-0258
 - **Address:** 13 Appian Way, Longfellow Hall G006, Cambridge, MA 02138
 - **Hours:** 10:00am-4:00pm Monday-Friday (Subject to change. Please refer to website for updated hours.)
-



This email is a publication of the Harvard Graduate School of Education. You are receiving this email because you are a student at the Harvard Graduate School of Education.

Please reply to this email with any questions, comments, or ideas.



This email was sent by: Harvard Graduate School of Education
13 Appian Way Cambridge, MA 02138 US

We respect your right to privacy - [view our policy](#)