

# Registration and Course Credit Policies



## Ed.M. Part-Time Residential Students

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### Credit Breakdown:

**Summer Term:** June 1-July 16, 4 Credits (HPL)

**August Term:** August 5- 23, 6 Credits (Optional Foundations)

**Fall Term:** September 2- December 2, 6 credits minimum- 10 credits maximum

**January Term:** January 5- January 16, 0-4 Credits (Optional)

**Spring Term:** January 26- May 1, 6 credits minimum- 10 credits maximum

**May 27, 2027- Commencement**

**42 credits minimum required to graduate- 56 credits maximum allowed**

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### Registration Information and Policies:

#### Foundations:

- All Ed.M. students must complete 3 out of the 4 foundations courses. How People Learn (HPL) is required during year 1 and students can choose to fulfill the other 2 courses with Evidence, Equity and Opportunity (in August or through an E&O Elective), or Leading Change.
- Part-time Ed.M. students must complete How People Learn in Year 1 and must complete all the remaining Foundations coursework within two years.
- Please note that all credits of Foundations courses count towards the 42 credits requirement. Please also refer to program/concentration specific course requirements.

#### Credit Policies:

- Grades used at HGSE: Letter Grade and SAT/No Credit (NCR). 16 minimum credits must be taken for Letter Grade.
- Credits for courses with transcript grades of NCR, WD, or DRP count against the 56-credit overall enrollment limit.
- J-Term courses count towards minimum spring credits (6), and overall maximum credits (56), but not towards maximum spring credits (10).
- Students are limited to a maximum of four credits of independent study or field experience in a given semester. No more than eight credits of independent study, field experience, or combination thereof may count towards each degree.

#### Cross Registration:

- Cross-registered courses taken for letter grades (A, B, C, D, and E or F) at another Harvard schools/MIT count toward the 16 credits of Letter Grade policy; pass/fail (satisfactory/no credit) grades and non-letter grades do not. These are the schools that offer Letter Grade courses: Divinity School, FAS, Business School Doctorate, HKS, Public Health, and MIT. If you plan to cross-register at MIT, it is recommended to do so in the Fall rather than the spring, due to the timing of grade deadline.
- Students cannot enroll (cross-register) for more than 16 total credits at other institutions.

#### Additional Information:

- Students cannot register for courses until they complete the [My.Harvard](#) Check-in process. Students MUST check-in 3 times a year: Summer, Fall, & Spring.
- Overall average must be equal to or better than B- (2.67) in order to graduate.
- Registration is not complete until students have enrolled in the minimum required course load. Part-time students are expected to meet all academic and financial degree requirements within two academic years.
- Students may still drop a full-term course after the deadline until the 9th Monday of the semester, but the course will remain listed on the student's transcript with a "DRP" notation. A student may petition to withdraw from a full-term course until the last day of classes for the semester. the student's record will carry the notation "WD" for the course. See our [Academic Calendar](#) for Modules deadlines.
- It is an institutional requirement that students complete course evaluations for each class in which they are enrolled. Continuing students who do not complete all their course evaluations by the published deadline will be prevented from registering for further courses.

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If you have any questions about registration policies, please email us at [registrar@gse.harvard.edu](mailto:registrar@gse.harvard.edu) and/or visit the [HGSE Student Handbook](#).