• Log into the **Student Portal** and go to the **Student Home** page.

• Click on the **Documents** tab.
• Under **Electronic Forms**, click on **Declaration of Concentration (DOC)**
• This will open the **DOC form**.
• From here, select your prefer concentration and click **submit**

• Depending on the concentration, a series of questions will appear.
• For more information, click the [HGSE Concentration Frequently Asked Questions](#).
• Once the required fields are complete, click **submit**.
Once submitted, you will reach the confirmation page. No further action is required.

Please note:
If you desire to review or cancel your request, go back to the Student Home page, and click on the View Prior Submissions.
Click the **Declaration of Concentration** link to review the form.

Click **Cancel Form** to cancel your request.
Click **OK**.
The **Status** will change from **Pending** to **Cancelled**.

No further action is required.