



Cross-Registration Overview

Cross-registration at Harvard, and at MIT, is accomplished through my.Harvard (there is no cross-registration with the Harvard Extension School). If you are interested in cross-registering into the Fletcher School of Law and Diplomacy at Tufts University, go [here](#).

NOTE: Cross-registering into another Harvard school (or into MIT or Tufts) is **NOT** subject to the HGSE course registration deadline.

To cross-register from HGSE into another Harvard school:

1. Add the desire course to your Crimson Cart
2. Validate the course
3. If the course requires consent, a Submit Petition button will appear. Click Submit petition

A screenshot of the "Crimson Cart" interface. At the top, it says "Crimson Cart" and "Add Classes to Crimson Cart". Below that, it says "View the following status report for enrollment confirmations and errors:". There are three status indicators: a green checkmark for "OK to Add", a red X for "Potential Problem", and a yellow triangle for "Approval Pending". Below this is a table with columns for "Description", "Message", "Status", and "Submit Petition". The table has one row for course "HDS 1309" with a message: "This class requires Instructor Consent Required consent. You will need to obtain permission to add this class." The status is a red X, and there is a "Submit Petition" button highlighted with a blue border.

4. You can track the Status of your petitions in your Crimson Cart



your petition has not been reviewed by the instructor or host school registrar



your petition has been denied by the instructor or host school registrar



your petition has been approved by the instructor or by the host school registrar

5. Once the petition has been approved, you will need to complete the process by clicking on Finish Enrolling

For more detail about cross-registration, including screen shots, please go to the online [Knowledge Center](#).

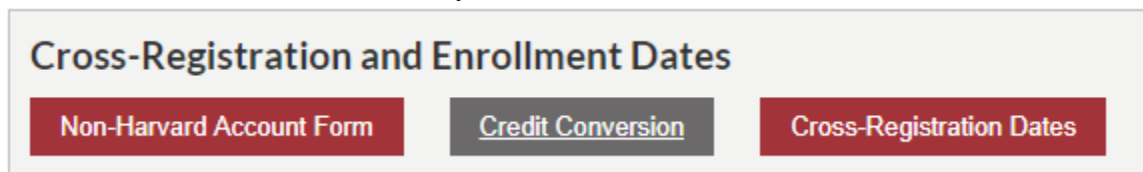
Resources

- Access step-by-step guides on the my.Harvard [Knowledge Center](#).
- Contact the HGSE Office of the Registrar (charles_perreault@harvard.edu) for questions about policies and procedures.
- [Contact the IT Help Desk](#) for technical support: 617.495.7777.

FAQ's

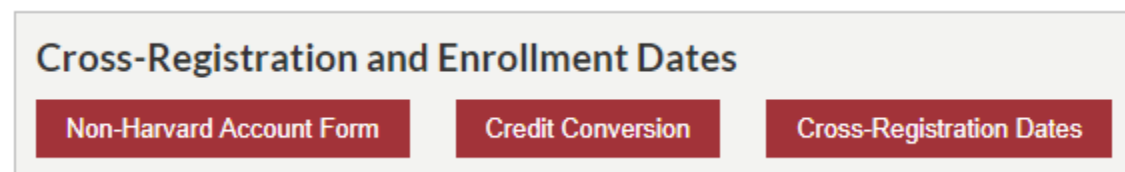
Are there differences between credits and units across the schools?

Yes. Credits and units are interchangeable terms. The values do vary among schools. To determine the amount of credits a cross-registered course will count for at HGSE, click on the Credit Conversion tool on my.Harvard Course Search.



When are cross-registration petitions due?

Schools have varying deadlines, which are available on the Cross-Registration Dates tool on my.Harvard Course Search.



Can I view course evaluations for other schools?

FAS-Course evaluations can be viewed [here](#).

GSD-Course evaluations are not available.

HBS-Course evaluations can be viewed at the HBS-MBA Registrar counter (please contact them in 2020-2021).

HKS-Course evaluations can be viewed at the HKS library (please contact them in 2020-2021).

HLS-Course evaluations are not available.

MIT_Course evaluations are not available.

HSPH-Course evaluations can be viewed [here](#).

I submitted a cross-registration petition, now what?

Depending on the School, your petition will be categorized into one of the following categories:

Schools that Require Instructor Consent

(FAS, GSD, HDS, MIT)

Once the instructor approves the petition, you will be able to Finish Enrolling. Until you receive permission, you should attend the course as if you are officially enrolled.

Schools that Require Instructor and Registrar Consent

(HBS, HKS, HLS HMS, HSDM, HSPH)

General Practice

The instructor will need to approve the petition and the registrar of the host school will need to approve the petition as well. Once you receive permission from both the instructor and the host registrar, you will be able to Finish Enrolling. Until you receive permission, you should attend the course as if you are officially enrolled. Once you receive permission, you will need to Finish Enrolling! This process may take several weeks. Inquiries regarding the petition status should be directed to the host school registrar.

Outlined below, are school-specific practices, that differ from the General Practice description:

HBS-MBA Practice

Students must submit a petition in my.Harvard and also submit an HBS-specific, [online lottery poll](#). After the HBS add/drop period, all faculty approved petitions are then routed to the HBS Registrar for approval.

HKS Practice

Petitions are not reviewed by faculty until the HKS registration period has ended. Faculty then review petitions. Faculty approved petitions are then routed to the HKS Registrar for approval.

HSPH Practice

Petitions to HSPH are automatically placed on a waitlist after the faculty member has approved the petition. After the HSPH add/drop period, all faculty approved petitions are then routed to the HSPH Registrar for approval.

I want to change my grade option, how do I do this?

[Grade changes](#) are made via my.Harvard, Grade options may not be available for certain courses and certain schools. Questions regarding grading options should be directed to the school where the course is being taken. The grade assigned by the host school is what will appear on the HGSE record.

How do I drop a cross-registered course?

Courses are [dropped](#) via my.Harvard. Be sure to keep in mind that schools may have earlier drop deadlines than the HGSE add/drop/grade option deadline.