



Office of the Registrar

Sent: Friday, January 20, 2023 2:15 PM
To: students@list.gse.harvard.edu <students@list.gse.harvard.edu>
Subject: Spring Registration Deadline Reminder!

Dear HGSE Students,

On behalf of the Office of the Registrar, we hope you are eagerly anticipating the start of classes on January 23rd! I'm writing to share some important reminders for the Spring Semester. The Registrar team is available to assist you if you encounter any roadblocks or have any questions; [please visit our website for office and virtual hours.](#)

The topics covered in this email include:

- **Registration and my.Harvard Check-in Deadline**
- **Course Updates**
- **Credit Limit**
- **May Term Courses**
- **Course Time Conflicts in my.Harvard**
- **Instructor Consent Courses**
- **Open Enrollment Courses**
- **Cross-Registration Courses**

Registration and my.Harvard Check-in Deadline (January 20th at 3pm ET)

By this deadline, you should be registered for all of your required courses, as well as for courses that you are fairly certain you will be taking. If you need to make a change to your registration, you may do so until the add/drop deadline. We ask that you drop any course you do not intend to take, so that another student may take your place. **Please note:** Today's deadline applies only to HGSE courses. Courses taken through cross-registration are not subject to this deadline.

Course Updates

Please note that spaces are available in the following courses:

- A111C – Politics and Education Change: Case Studies with Christopher Gabrieli
- A130 – Building Nimble and Democratic Minds: From Practice to Theory and Back to Practice with Daniel Rothstein and Luz Santana
- A728A and A728B – Enrollment Management in Higher Education I: From Theory to Data with Drew Allen
- T411D – Ethnic Studies and Instructional Leadership with Christina Villareal

- A608 - Leadership, Entrepreneurship, and Learning with Uche Amaechi

Credit Limit

Full-time students may take **no more than 20 credits per semester** (Spring full-term, spring 1, and spring 2). Part-time students may take **no more than 10 credits per semester** (Spring full-term, spring 1, and spring 2). Please note that during the spring semester you also need to keep track of your overall 50 max credit count. The credits count taken/enrolled in summer, fall, and spring (including January and May Terms) cannot exceed the overall 50 max credit count.

May Term Courses

Credits for courses taken during May Term do not count towards the spring semester minimum nor the overall degree program minimums (42), though they do count toward the max overall program credits (50). **Credits for courses taken during May Term cannot be applied to satisfy minimum graduation requirements in the same graduating month.**

Time Conflicts in my.Harvard

If you are taking a course with a split meeting schedule where you have the option of attending one of the meeting patterns, you may receive a time conflict message. To bypass this, do not validate the course, simply select the course and enroll. **Please note:** Under NO circumstances students are allowed to enroll in courses that have overlapping synchronous sessions.

Permission-of-Instructor Courses

Students must follow the procedure provided by the individual faculty member on the given course's Canvas site. When your petition is approved, do not forget to enroll in the course! Please follow these instructions to [submit petitions](#).

Open-Enrollment Courses

Starting yesterday, January 19th, students may enroll in HGSE courses that do not require instructor permission. **Please note:** After today at 3pm ET, **ALL** HGSE courses will require instructor permission.

Cross-Registration Courses

Each school has separate dates and deadlines. Please be sure to review the process for cross-registering at the host school's website. For more information about cross-registration, [please visit our website](#).

Important Dates and Deadlines

Please continue to check our [Academic Calendar](#) for important dates and updates.

- **Friday, January 20, 2023, 3:00pm ET:** Check-In and HGSE Course Enrollment deadline. (Deadline does not apply to courses HGSE students are expecting to take through cross-registration at other Harvard schools)
- **Monday, January 23, 2023:** Spring courses begin
- **Monday February 6, 2023:** Add/Drop/Change Deadline for Spring Full Term and Spring 1 classes

Contact Us

If you have any questions, please contact us at [registrar@gse.harvard.edu]registrar@gse.harvard.edu.

Thank you,

Miguel Sahagún, Ph.D. | Registrar of the Harvard Graduate School of Education

Harvard University | Longfellow Hall | 13 Appian Way | Cambridge MA 02138 | registrar.gse.harvard.edu | he
him his | Hablo español