



Office of the Registrar

Sent: Wednesday, January 18, 2023 6:17 PM

To: students@list.gse.harvard.edu <students@list.gse.harvard.edu>

Subject: Spring Lottery-Based Enrollment Results and Open Enrollment Reminder

Dear HGSE Students,

I hope you are doing well and are ready for our HGSE Spring Open Enrollment! **As a reminder, Open Enrollment opens in a matter of hours, on Thursday, January 19 at 12:01am ET!**

I am writing to share important information about the lottery-based enrollment process. **We have now completed running the lottery-based process in my.harvard.** If you participated in the lottery event, please login to my.harvard and go to your Home page to see the results. Please note that if your course preference(s) was selected, you were automatically enrolled in the course(s), and no further action is needed from you. Also, if you were not enrolled in a course, please check your home page, as you might have been waitlisted in some of your ranked courses.

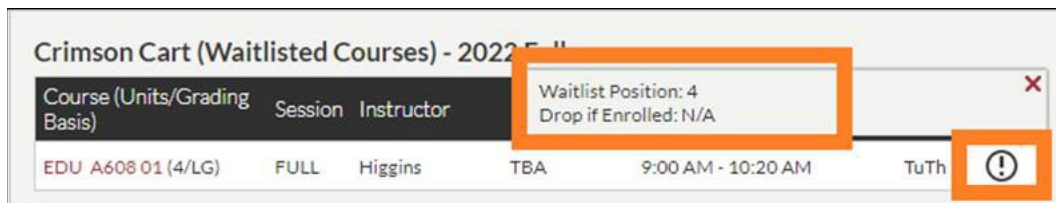
As a reminder, enrollment and registration holds were ignored for the lottery-based enrollment event to provide students with maximum flexibility; however, you have until 12:00pm ET on Friday, January 20th to clear your holds or lottery-based enrollments will be dropped (and cannot be reinstated).

Lottery-based enrollment FAQs

What if I was put on a waitlist for one or more courses?

You will be able to see your waitlist ranking number for each course by logging into your my.harvard home page. If you are next in line on the waitlist for a course, you do not need to take further action, you will be automatically enrolled once a seat opens if you don't have a time conflict or go over the 20-credits max limit for Spring-Term. There is no way for students or instructors to change an individual's order on the waitlist.

You can see your waitlist position by clicking on the exclamation symbol:



IMPORTANT: Please [follow step 2 in these instructions](#) to use the “Drop If Enrolled” feature. The Drop If Enrolled feature gives you the opportunity to identify a class to automatically drop if you gain

entrance into the waitlisted class. Conflicts that trigger the Drop If Enrolled option are (1) a time conflict or (2) if you are already enrolled in a full course load and acceptance into the waitlisted class will put you above the capacity limit. You can set/edit your Drop If Enrolled preference at any time. **NOTE: Failure to define your Drop If Enrolled preference will result in being skipped during the waitlist clearance process if a conflict remains in effect when the system attempts to enroll you.**

What if I missed the lottery-based enrollment event?

Students who missed the HGSE lottery-based enrollment event can still search for these courses in Course Search in [my.harvard](#). Some courses in the lottery-based enrollment event may still have open seats or waitlists available. Please follow [these instructions](#) to be added to a course waitlist.

What if I no longer want to take a course that I was admitted to in the lottery?

Starting Thursday, January 19th, (as soon as tonight at 12:01am ET), please login to my.harvard and drop any course you have been enrolled in up until the add/drop deadline. **We urge you to drop courses you do not plan to take as soon as possible so that other students on the waitlist can take your vacated spot.**

What if I no longer want to be on the waitlist for a course?

You can login to my.harvard and remove yourself from the waitlist. Please note that, if a spot opens up in your waitlisted course, you will be automatically enrolled if you are next in line in the waitlist. **We encourage you to remove yourself as soon as possible if you are not intending to enroll in your waitlisted course.**

How does this affect instructor-permission courses or open-enrollment courses?

The lottery-based enrollment only affects enrollments in lottery courses. Teaching teams for instructor-permission courses at HGSE will admit, decline, or waitlist you through their own procedures, as indicated on the course's Canvas site. Open-enrollment courses at HGSE can be added or removed beginning at 12:01am ET tonight (the start of Thursday, January 19th).

Important Dates and Deadlines

Please continue to check our [Academic Calendar](#) for important dates and updates.

- **Thursday, January 19, 2023, 12:01am ET:** Open enrollment begins
- **Friday, January 20, 2023, 3:00pm ET:** Check-In and HGSE Course Enrollment deadline. (Deadline does not apply to courses HGSE students are expecting to take through cross-registration at other Harvard schools)
- **Monday, January 23, 2023:** Spring courses begin
- **Monday February 6, 2023:** Add/Drop/Change Deadline for Spring Full Term and Spring 1 classes

Contact Us

If you have any questions, please contact us at [registrar@gse.harvard.edu]registrar@gse.harvard.edu.

Thank you,

Miguel Sahagún, Ph.D. | Registrar of the Harvard Graduate School of Education

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