



## Office of the Registrar

**Dear HGSE Students,**

I hope this email finds you well. On behalf of the Office of the Registrar, I extend my best wishes to you as we approach the beginning of Spring Semester 2023. I hope you are looking forward to the upcoming Registration events!

**The topics covered in this email include:**

- **HGSE Courses**
- **Enrollment Overview**
- **Course previews**
- **My.harvard Check-in**
- **Lottery-Based Enrollment**
- **Cross-Registration**
- **E&O Foundations elective course requirement (Ed.M. Students)**
- **Important dates and deadlines**

### **HGSE Courses**

Courses offered during the Spring Semester 2023 are viewable in [my.Harvard](#). Please be aware that additions and changes will be made right up until the time of course enrollment. For that reason, it is a good idea to check the listing frequently.

### **Enrollment Overview**

- **Pre-Enrollment:** Wednesday, January 11 – Tuesday, January 18 (Lottery-based enrollment ranking and placement; Add courses to your Crimson Cart; Submit petitions for instructor permission courses that are not in the lottery)
- **Open-Enrollment Period:** Thursday, January 19 – Friday, January 20 (Enroll in open-enrollment courses; Enroll in instructor permission courses; Modify enrollments for lottery-based courses; Join waitlists for lottery-based courses that are full). After January 20, all courses require instructor approval
- **Add/Drop/grade option change deadline:** Monday, February 6 at 11:59PM ET (Spring Full Term & Spring 1 Modules)

Please visit [our Spring Term Registration 2023](#) page for detailed information of the course enrollment process and deadlines.

## Course Previews

Students will have two opportunities to preview HGSE classes in advance of course enrollment:

1. By viewing 8-10-minute pre-recorded videos created by the course instructors and posted to their (Canvas) course websites. These videos will be made available to students on **Friday, January 13**.
2. By attending live, 25-minute question and answer sessions. **Spring Q&A sessions will be scheduled on Tuesday, January 17, and Wednesday, January 18**. The preview schedule will be posted to my.Harvard on Friday, January 13. These live sessions will also be recorded and posted to course websites.

## My.Harvard Check-In

Check-In in my.Harvard will begin on Wednesday, January 11 (at 12:01 a.m. ET). You will be able to complete the check-in process by following [these steps](#). The deadline to check-in in [my.Harvard](#) is Friday, January 20. After January 20, students will be allowed to do late check-in through Monday, February 6, at which time check-in will close. All students are required to check-in for the spring semester. When you have completed the Check-in process, you will be able to move forward to enroll in classes.

## Lottery-Based Enrollment

The Spring Semester lottery-based enrollment for HGSE courses **will open** in my.Harvard on **Wednesday, January 11 at 12:01am ET**, and will remain so **until Wednesday, January 18 when it will close at 2:00pm ET**. You will find the lottery-based preferences (rank your choices) page in my.Harvard. While the lottery is open, you will be able to add, delete, or change your course ranked choices. The results of the lottery-based enrollment will be posted in my.Harvard on Wednesday, January 18 in the evening (no later than 11:59pm). You will receive an email communication once it has been completed.

**Please note that May Term lottery-based enrollment (A501M) will be available for ranking on Wednesday, January 11th. The deadline to rank your preference will be on Wednesday, January 18.**

Please visit our [Lottery Based Enrollment](#) page for detailed information of the lottery process and deadlines.

## Cross-Registration

Like HGSE course registration, cross-registration into any of the other Harvard schools and MIT is done through my.harvard. Please visit our [Cross Registration page](#) for additional information.

Please note that on Wednesday, January 11, you may add courses to your Crimson Cart – This means that you can start adding courses at other Harvard Schools and MIT to your Crimson Cart. This will allow you to validate and submit petitions for instructor permission courses. Holds do not impact your ability to add courses to your Crimson Cart and submit petitions!

## E&O Foundations elective course requirement (Ed.M. Students)

As a reminder, all Ed.M. students admitted in Summer 2022 who will graduate in May 2023 must complete their E&O Foundations elective requirement before May Term by choosing a course from the list on the [E&O Foundations Canvas website](#). Those wishing to petition for an unlisted course to count toward their E&O Foundations **must do so by January 31, 2023, at 5 pm ET. Any petitions received after January 31 will not be accepted.** Instructions for submitting a petition may be found on the E&O Canvas site.

### Important Dates and Deadlines

Please continue to check our [Academic Calendar](#) for important dates and updates.

- **Wednesday, January 11, 2023:** Add courses to your Crimson Cart Opens
- **Wednesday, January 11, 2023:** Lottery-based Enrollment Opens (rank your choices)
- **Tuesday, January 17 – Wednesday, January 18, 2023:** Live Course Q&A sessions
- **Wednesday, January 18, 2023, 2pm ET:** Lottery-based Enrollment deadline (closes at 2pm ET)
- **Thursday, January 19, 2023, 12:01am ET:** Open enrollment begins
- **Friday, January 20, 2023, 3:00pm ET:** Check-In and HGSE Course Enrollment deadline. (Deadline does not apply to courses HGSE students are expecting to take through cross-registration at other Harvard schools)
- **Monday, January 23, 2023:** Spring courses begin
- **Monday February 6, 2023:** Add/Drop/Change Deadline for Spring Full Term and Spring 1 classes

### Contact Us

If you have any questions, please contact us at [registrar@gse.harvard.edu](mailto:registrar@gse.harvard.edu).

Regards,

**Miguel Sahagún, Ph.D. | Registrar of the Harvard Graduate School of Education**

Harvard University | Longfellow Hall | 13 Appian Way | Cambridge MA 02138 | [registrar.gse.harvard.edu](mailto:registrar.gse.harvard.edu) | he  
him his | Hablo español