

Dear HGSE Students,

I hope you are doing well as you acclimate yourself to HGSE and prepare for the Fall semester ahead! This email is intended to equip you with some of the knowledge and resources you will need as you begin the Fall semester at HGSE. Please take into consideration that this is a lot of information to digest and that it may not be relevant or useful until you start the registration process later this month; a copy of this communication will be uploaded to our [Messages to Students](#) page tomorrow. The Registrar team is available to assist you if you encounter any roadblocks or have any questions; [please visit our website for in-person and virtual hours](#) or email us at registrar@gse.harvard.edu.

The topics covered in this email include:

- My.Harvard Check-in process
- HGSE courses
- Course enrollment
- Grade option
- Credit limits
- Enrollment event timeline.

My.Harvard Check-In

Fall semester Check-In in [my.Harvard](#) started on Monday, August 8. You will be able to complete the check-in process by following [these steps](#). The deadline to check-in within [my.Harvard](#) is Friday, September 2. After September 2, students will be allowed to do late check-in through Monday, September 19, at which time check-in will close. **All students are required to check-in for the fall semester.** When you have completed the Check-in process, you will be able to move forward to enroll in classes.

HGSE Courses

Courses offered during academic year 2022-2023 are viewable in [my.Harvard](#). Please be aware that development of the course list is still in progress and that additions and changes will be made right up until the time of course enrollment. For that reason, it is a good idea to check the listing frequently.

HGSE Course Enrollment

Once you have completed check-in (as described above), you may begin the course enrollment process

when registration opens. Please visit our [Fall Registration 2022](#) page for detailed information of the course enrollment process and deadlines. For additional information about the Lottery-based enrollment process, [please click here](#). As a reminder, OEL students will have 3 Equity & Opportunity courses to rank in the lottery process. **If you have not enrolled in any course prior to 11:59 p.m. EDT on Friday, September 2, you may enroll late, but a \$50 late fee will be assessed.**

Grade Options

Students are expected to indicate their grade option (letter grade or satisfactory/no credit) for each course selected at course enrollment. **As you plan out your course of study for the year (or for two years if part-time), please keep in mind that, in general, Ed.M. students must take at least 21 credits for a letter grade.**

Credit Limit

OEL students may take **no more than 10 credits per semester** (fall and spring).

Enrollment Events timeline

Please see below for a timeline of key fall enrollment events:

- **Monday, August 15: Add courses to your Crimson Cart Opens** – This means that you can start adding courses to your Crimson Cart. This will allow you to validate and submit petitions for instructor permission courses. Please note that you **will not** be able to enroll into **HGSE courses** until open-enrollment day: **Wednesday, August 31 at 12:01am ET. Holds do not impact your ability to add courses to your Crimson Cart and submit petitions!**
- **Wednesday, August 31: Open enrollment begins** – You can start enrolling in courses that are in your Crimson Cart. This includes instructor permission courses with approved petitions. **Please note that if you have any enrollment and registrations holds at this point, it will prevent enrollment.**
- **Friday, September 2, 5pm ET: Check-In and HGSE Course Enrollment deadline** – After this deadline, all courses will require instructor consent.

Contact Us

If you have any questions, please contact us at registrar@gse.harvard.edu.

Have a great semester!

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